



# The International School of Bombay

NURTURE • CHALLENGE • SUCCESS

Please paste student's  
recent photograph here

## This school diary belongs to

Name: \_\_\_\_\_

Class: \_\_\_\_\_

Section: \_\_\_\_\_

Campus: \_\_\_\_\_

### World School Campus

CBSE Affiliation No. - 1031220

Khasra No. 360/9-10-11, Behind  
Bhandari Farm & Resorts, Indore

### Middle School Campus Class I to Class V

Recognized by M.P. Government  
DISE Code: 23260104322

152, Baikunth Dham,  
Off Saket Square, Old Palasia, Indore

### Premium Campus Pre-Primary School Nursery, LKG & UKG

5, Old Palasia,  
Ranade Compound, Indore

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# School Diary

Academic Year 2023-24

Please paste student's  
recent photograph here

## Student's Details:

Name (In Capital Letters): \_\_\_\_\_  
First Middle Last

Class: \_\_\_\_\_ Campus: \_\_\_\_\_ Bus Route: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Blood Group: \_\_\_\_\_

Any exceptional medical condition / Allergies: \_\_\_\_\_

Current Residential Address: \_\_\_\_\_  
\_\_\_\_\_

Mobile No. 1: \_\_\_\_\_ Mobile No. 2: \_\_\_\_\_

Tel. (Res): \_\_\_\_\_ Aadhar Card No.: \_\_\_\_\_

Family's SSSMID: \_\_\_\_\_ Student's SSSMID: \_\_\_\_\_

## Parent's Details:

Father's Name: \_\_\_\_\_

Occupation / Designation: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Tel. (Off.): \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail ID: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Occupation / Designation: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Tel. (Off.): \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail ID: \_\_\_\_\_

## Guardian's Details (if applicable):

Guardian's Name: \_\_\_\_\_

Occupation / Designation: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Tel. (Off.): \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail ID: \_\_\_\_\_

**Emergency Contact Details:**

Name and Address: \_\_\_\_\_

Relationship with Student: \_\_\_\_\_

Tel.: \_\_\_\_\_ Mobile: \_\_\_\_\_

**Student's Transport Details:**

Mode of Transport to School: Bus / Parent Pickup & Drop

Mode of Transport from School: Bus / Parent Pickup & Drop

**Driver's Details (If applicable) :**

Name and Address: \_\_\_\_\_

Mobile: \_\_\_\_\_ Aadhar Card No. \_\_\_\_\_

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Name and Address: \_\_\_\_\_

Relationship with Student: \_\_\_\_\_

Mode/ Vehicle \_\_\_\_\_ Number: \_\_\_\_\_

Tel.: \_\_\_\_\_ Mobile: \_\_\_\_\_

We hereby state that we understand & support all the important details prescribed in the school diary of our child for Academic Year - 2023-24

**Father's Photo**

Please paste  
Father's recent  
Photograph here

**Mother's Photo**

Please paste  
Mother's recent  
Photograph here

**Guardian's Photo**

Please paste  
Guardian's recent  
Photograph here

\_\_\_\_\_  
FATHER'S SIGNATURE

\_\_\_\_\_  
MOTHER'S SIGNATURE

\_\_\_\_\_  
GUARDIAN'S SIGNATURE

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STUDENT'S SIGNATURE





# School Diary

Academic Year 2023-24

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Father's Name: \_\_\_\_\_

Occupation / Designation: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Tel. (Off.): \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail ID: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Occupation / Designation: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Tel. (Off.): \_\_\_\_\_ Mobile: \_\_\_\_\_

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Tel. (Off.): \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail ID: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Occupation / Designation: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. (Off.): \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail ID: \_\_\_\_\_

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Occupation / Designation: \_\_\_\_\_

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School's Vision & Mission	01
School's Values & Objectives	02
National Pledge	03
School Pledge	04
National Anthem-Jana Gana Mana	05
National Song-Vande Mataram	06
School Prayer	07
School Prayer (Hindi)	08
Map of Indore	09
About The International School of Bombay	10-19
School Code of Conduct, Rules & Regulations	20-23
Uniform Details	24-25
Monthly Calendar for the Academic Year 2023-24	26-37
List of Holidays for the Academic Year 2023-24	38-39
List of Important Days for Special Assembly	40
Academic Calendar for The Session 2023-24	41
Important Activities & Celebrations for Academic Year 2023-24	42-43
Periodic Assessment Record for Classes I to XI	44
Pages for Home Assignments	45-101
Home - School Communication	102-107
Student's Leave & Absence Record	108,109
Student's Late Arrival Record	110
My Curricular & Co-Curricular Activities	111,112
Class Time Table	113,114
My Aspiration for This Session	115



## OUR VISION

At The International School of Bombay, we strive to make every individual feel valued, happy and successful. Responsibility, enthusiasm and participation are actively encouraged and integrity is prized. Working together in a safe, caring yet stimulating environment, we set high expectations while offering strong support, resulting in a community of life long learners.

## OUR MISSION

Our school's mission is to provide a learning experience that makes every child academically successful, life-long learners, creative and innovative thinkers, ethical, globally-minded contributors, healthy and well-balanced individuals who will thrive and make a positive impact in a complex and changing world.

The International School of Bombay continually reaffirms the ethical, moral, personal and academic development of its students.

Building on the principles of The International School of Bombay Plan, the school strives to create a climate of respect in which creativity, curiosity, individual risk-taking, and personal excellence are achieved and can flourish. The importance of academic integrity is emphasized by teachers and staff, integrated into daily school life and supported by established rules and guidelines for each student. Discussions and dialogues focusing on values evolve naturally from a curriculum which seeks to educate children in these areas.

Cultivating core values - including honesty, compassion, courage, humility, citizenship, justice, conservation, good sportsmanship, respect, and responsibility - is a vital part of The International School of Bombay's commitment to developing students of strong character. The fulfillment of learning to give of oneself begins in kindergarten and continues throughout all the divisions as students participate in community service and outreach projects which are integrated into the curriculum. Age-appropriate activities, reading materials, class trips, and guest speakers on varied topics of service and civil responsibility inform and enrich each child's education at our School.

- ✓ Practicing and promoting respect for self, for others, and for the environment we share;
- ✓ Practicing and promoting integrity and responsibility;
- ✓ Insisting upon justice;
- ✓ Acting with empathy and compassion;
- ✓ Developing the character and confidence required to take risk in civic and intellectual undertakings;
- ✓ Encouraging leadership;
- ✓ Making responsible choices in a variety of settings and participating constructively in the community beyond the school;
- ✓ Valuing truth, learning, and authenticity.

## NATIONAL PLEDGE

India is my country.

All Indians are my brothers and sisters.

I Love my country and I am proud of its

rich and varied heritage.

I shall strive to be worthy of it.

I shall respect my parents, teachers and

all elders and treat everyone with courtesy.

To my country and all my people,

I pledge my devotion.

In their well being and prosperity alone

lies my happiness.

**Jai Hind...**



## **I Am The ISBian... & I Am Enough...**

I am positive,  
I love everyone with my whole heart;  
I am fiercely loyal and beautiful,  
I am independent, strong and courageous;  
I am compassionate and creative,  
I am authentic with my words and my sentiments;  
I practice kindness and I forgive easily...  
I make mistakes - but I learn from them and  
I can do hard things;  
I have the ability to love all my friends,  
Watching my friends succeeding makes me happier;  
I take risks even though I'm petrified of failure,  
And I do this because my faith is stronger than my fear;  
I see magic in everyone's eyes and feel hope in everyone's giggle;  
I try every day to be a better version of Myself,  
I Am The ISBian... and I'll never stop trying...

जन-गण-मन अधिनायक जय हे  
भारत भाग्य विधाता।  
पंजाब-सिन्ध-गुजरात-मराठा  
द्राविड़-उत्कल-बंग  
विंध्य हिमाचल यमुना गंगा  
उच्छल जलधि तरंग  
तव शुभ नामे जागे  
तव शुभ आशीष मांगे  
गाहे तव जय-गाथा।  
जन-गण-मंगलदायक जय हे  
भारत भाग्य विधाता।  
जय हे, जय हे, जय हे,  
जय जय जय जय हे।

रवीन्द्रनाथ टैगोर

वन्दे मातरम्  
 सुजलां सुफलाम् मलयजशीतलाम्  
 शस्यश्यामलाम् मातरम्।

शुभ्रज्योत्स्नापुलकितयामिनीम्  
 फुल्लकुसुमितद्रुमदलशोभिनीम्  
 सुहासिनीं सुमधुर भाषिणीम्  
 सुखदां वरदां मातरम्॥1॥  
 वन्दे मातरम्

कोटि-कोटि-कल-कल-निनाद-कराले  
 द्विसप्त-कोटि-भुजैर्धृत-खरकरवाले,  
 अबला केन मा एत बले।  
 बहुबलधारिणीं नमामि तारिणीं रिपुदलवारिणीं मातरम्॥2॥  
 वन्दे मातरम्

तुमि विद्या, तुमि धर्म, तुमि हृदि, तुमि मर्म  
 त्वम् हि प्राणाः शरीरे, बाहुते तुमि मा शक्ति, हृदये तुमि मा भक्ति,  
 तोमारई प्रतिमा गडी मन्दिरे-मन्दिरे॥3॥  
 वन्दे मातरम्

त्वम् हि दुर्गा दशप्रहरणधारिणी  
 कमला कमलदलविहारिणी  
 वाणी विद्यादायिनी, नमामि त्वाम्, नमामि कमलाम्  
 अमलां अतुलाम्, सुजलां सुफलाम् मातरम्॥4॥

वन्दे मातरम्  
 श्यामलाम् सरलाम् सुस्मिताम् भूषिताम्  
 धरणीं भरणीं मातरम्॥5॥

बंकिमचंद्र चट्टोपाध्याय

**Where the Mind is without Fear**

Where the mind is without fear, and the head is held high,  
Where knowledge is free,  
Where the world has not been broken up into fragments  
by narrow domestic walls,  
Where words come out from the depth of truth,  
Where tireless striving stretches its arms towards perfection,  
Where the clear stream of reason has not lost its way  
into the dreary desert sand of dead habit,  
Where the mind is led forward by Thee  
into ever-widening thought and action,  
Into that Heaven of freedom, my Father, let my country awake.

**Rabindranath Tagore**

## प्रार्थना

हमको मन की शक्ति देना, मन विजय करें  
दूसरों की जय से पहले, खुद को जय करें ।

भेदभाव अपने दिल से साफ़ कर सके  
दोस्तों से भूल हो तो माफ़ कर सकें  
झूठ से बचे रहें, सच का दम भरे  
दूसरों की जय से पहले खुद को जय करें ।

हम को मन की शक्ति देना ।

मुश्किलें पड़ें तो हम पे इतना कर्म कर  
साथ दे तो धर्म का, चलें तो धर्म पर  
खुद पे हौसला रहे, बदी से ना डरें  
दूसरों की जय से पहले खुद को जय करें ।

हम को मन की शक्ति देना , मन विजय करें ।

# MAP OF INDORE



**The International  
School of Bombay**

NURTURE • CHALLENGE • SUCCESS

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CBSE Affiliation No. - 1031220

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## 1. ACADEMICS

At The International School of Bombay, we are actively embraced with an innovative and progressive tradition for achieving academic excellence over the years, including the school's intentional commitment to establish equity and diversity, and review the school's most recent Strategic Plan.

We are continuously recognized for our rigorous, innovative educational curriculum and we offer our students a breadth of stimulating and challenging academic & activity programs taught by our dedicated teachers. Our high academic standards are complemented by an exemplary curricular & co-curricular activities taught by our teachers and educators who are professionals in their fields.

The curriculum and teaching methodology ensure that every child enjoy the learning experiences and are motivated to work hard in academics with sincerity & discipline.

### A) Curriculum

At The International School of Bombay students are diverse both in what they know and how they have learnt. Our curriculum is international with the breadth and depth characteristic of the strongest National and International programmes and a strong emphasis on language, communications & personality development.

**The International School of Bombay is one of the premium and first-of-its-kind schools to implement NEP2020, for The Academic Year 2023-24.**

- ✓ NEP 2020 states that the purpose of education is to develop good human beings capable of rational thought and action, possessing compassion and empathy, courage and resilience, scientific temper, and creative imagination, with sound ethical moorings and values.
- ✓ It aims at producing engaged, productive, and contributing citizens for building an equitable, inclusive, and plural society.
- ✓ Recognizing identifying and fostering the unique capabilities of each student, by sensitizing teachers as well as parents to promote each student's holistic development in both academic and non-academic spheres.
- ✓ Flexibility, so that learners have the ability to choose their learning trajectories and programs, thereby choosing their own paths in life according to their talents and interests.
- ✓ Emphasis on conceptual understanding rather than rote learning and learning-for examinations.

Under this policy, the school will be working with the students on the following key points, which will help the child to develop completely for becoming an elite citizen of society.

### The school will focus on

- ✓ **Holistic development** of the learner catering to individual needs.
- ✓ **Life skills** such as communication, cooperation, teamwork, and resilience will be part of the regular learning during school hours.
- ✓ Focus on regular **formative assessment** for learning & creative thinking.
- ✓ Focus **on inclusive learning** which means the child will be taught as per the learning style and the capacity of the individual.
- ✓ **Continuous review** on the concepts based on sustained research and regular assessment by educational experts will be done in order to know the right progress of the child.
- ✓ Child will be learning through **his/her own experiences** and catering to the core of **experiential learning**.
- ✓ School will foster the **curiosity** and **imagination** of the child from the beginner level.
- ✓ More emphasis will be given to **oral** and **effective** communication.
- ✓ The **curriculum** and **content** is planned to keep in mind age appropriacy.
- ✓ The students will be given various platforms where they would be able to **analyze and access** their own work and will give feedback on the areas to improve on.
- ✓ They will be trained on how to **cope with emotions** in different situations, through classroom teaching.
- ✓ Students will be given various opportunities, where they would be engaged in **decision-making and problem-solving**.
- ✓ Students will be engaged in various programs leading to **self-awareness and self-initiatives**.
- ✓ Students will be given tasks that will lead to **leadership and responsible qualities in them**.
- ✓ School will also cater to developing **Social Skills** among the children in the school environment.
- ✓ School will showcase the platform which will lead to **Global Awareness** among children at school.
- ✓ All the classroom teaching and activities are designed in order to increase the **productivity** and **accountability** in the child at the appropriate age level.



- ✓ School would also bring in various **social** and **cross-cultural connections** which will lead to interaction, in turn, will help them to grow more confidently and mentally.
- ✓ School will lead to various **creative opportunities** for each individual to cater to the need of each and every child at its own pace and level.
- ✓ **Art-integration**, and **Sports-integration** will be utilized to form the art and cultural aspects that will lead to develop life skills for future purposes
- ✓ **Curriculum integration** with essential subjects will help to build individual capacities.
- ✓ Students will be given opportunities through **flexible course choices at the high-grade level**.
- ✓ **All the assessments** will lead towards the **student's development**.

### **B) Pre-Primary Curriculum**

Pre-Primary Curriculum comprises of the Nursery, Lower kindergarten and Upper Kindergarten. The Pre-Primary curriculum guides the learning and teaching process, and helps us to establish an optimum learning environment in our classes. We believe that to engage, achieve and make positive contributions students must be happy, healthy, secure and safe. We value all of these needs and understand their contribution to the development of happy students in an enjoyable, encouraging and stimulating atmosphere. The learning environment combines high standards with a broad and rich curriculum. We use a variety of play-based and structured activities striking a fine balance between both teacher- led and student-initiated play. Play underpins all development and learning for young children. Most children play spontaneously and it is through play that they develop intellectually, creatively, physically, socially and emotionally.

### **C) Core Areas of Education**

#### **i) Personal, Social and Emotional Development**

- ✓ Making relationships
- ✓ Self-confidence and self-awareness
- ✓ Managing feelings and behaviors

#### **ii) Communication and Language**

- ✓ Listening and attention
- ✓ Understanding
- ✓ Speaking

### **iii) Physical Development**

- ✓ Moving and handling
- ✓ Health and self-care

## **D) Specific Areas**

### **i) Literacy**

- ✓ Reading
- ✓ Writing

### **ii) Mathematics**

- ✓ Numbers
- ✓ Shape, space and measures

### **iii) Understanding the World**

- ✓ People and communities
- ✓ The world
- ✓ Technology

### **iv) Expressive Arts and Design**

- ✓ Exploring and using media and materials
- ✓ Being imaginative

To support these areas, other aspects of learning are scheduled into the day. One session each for Games, Physical Education and Dance is scheduled for Physical Development. The progress of each student is monitored through observations, work sheets, work samples and shared with parents through in-depth assessment reports in Parent-Teacher Meeting (PTM).

The school curriculum develops enjoyment and commitment to learning. It builds on students' strengths, interests and experiences and develops their confidence to learn and work independently and collaboratively. The curriculum equips the students with the essential learning skills of literacy, numeracy, information and communication technology, and promotes an enquiring mind with a capacity to think rationally. It also develops the students' physical skills and encourages them to recognise the importance of healthy living and keeping themselves safe. This stage prepares

students for the next steps in their education and empowers them to make informed choices. It further aims to develop their knowledge, understanding and appreciation of their own and different beliefs and cultures, and how these influence individuals.

### **v) School Readiness**

There are certain parenting tips which we would like to share with you to help prepare your child for the first day at school.

- ✓ Prepare your child for the transition by talking to him/her about the school & the fun activities in the school a week prior.
- ✓ Practice being away by leaving them alone for short periods of time either with a relative or friend.
- ✓ Patience is required in tons. Remember children need loads of encouragement.
- ✓ Try to drive around to show him the school; how easily accessible it is from his home.
- ✓ If the mode of transport is through a school bus, familiarize the child with the vehicle & the driver
- ✓ Involve the child to prepare for school along with you, getting his bag ready, choosing his water bottle, discussing his snacks in the box, picking out comfortable clothes together etc. Setting a school routine from day one is important
- ✓ On the first day inform the child that ma, or pa may not be allowed to stay in the classroom for long. Reassure the child and tell the time that he/she will be picked up
- ✓ Inform the child where exactly you will be e.g., near the gate, in the office, at home etc. This helps the child feel secure.
- ✓ Use words & not bribes to encourage co-operation.
- ✓ Definitely tell him goodbye when you are ready to leave. The surprise of not having you there is much worse than the leaving.
- ✓ Make your goodbyes short & quick. A big smile & a quick hug & kiss are all that is required. A prolonged tight hug conveys your insecurity to the child.
- ✓ Make your child familiar with the school premises.

- ✓ The child's daily routine should be proper. The sleeping and waking up time should be well managed.
- ✓ Try to avoid late Sunday nights so that your child wakes up early, get ready in time and then can actively participate in school.
- ✓ The child should be fed something before coming to school so that he or she is energetic.

### **E) The Primary, Upper Primary & Secondary School**

The Primary, Upper Primary & Secondary School curriculum is based upon the curriculum which is adapted to maximize the opportunities. Children are grouped within the class for different purposes either in ability groups or mixed ability groups depending on the objectives of each particular lesson.

Our school is a happy, lively and vibrant place which provides a friendly, safe and supportive learning environment for all our students. High expectations coupled with a caring and purposeful ethos helps ensure that the students in our care develop the academic and social skills necessary to prepare them for life-long learning. We encourage students to work hard, create opportunities for success and be creative and critical thinkers.

Home Assignment is given to reinforce and extend the work done in the class. It also helps students to work independently and learn time-management. In addition to this, students are expected to read from a wide range of books available.

Our excellent teachers & staff work hard every day to provide an educational experience which matches the best of International schools. We believe that your child's success relies upon an open, trusting and productive relationship between home and school. We encourage this partnership in many ways and look forward to sharing in your child's achievements. Our class-based, specialist and support staff work hard to ensure that we meet the needs of each student. We acknowledge that all individuals are different and we endeavour to meet the needs of all. Our academic standards are strong and we strive to improve them constantly. We believe that the time all students spends at The International School of Bombay is very productive and enjoyable. Our commitment is to make it a memorable and successful experience for your child.

### **F) Home – School Partnership**

Partnership with Parent is a powerful tool to encourage student's development and we ensure parents are kept well informed of their children's academic and social well being through Parent-Teacher Conferences, school diary and phone calls throughout the year.

- ✓ Encourage your child to talk about their day at school.
- ✓ Encourage children to keep their belongings at the place assigned at home.
- ✓ In case of any circulars sent, read the instructions carefully, follow them and send the required stuff on time.
- ✓ Keep teachers aware of any family circumstances that may impact child's daily routine so that they handle the matter sensitively and appropriately.
- ✓ Encourage sharing.
- ✓ Encourage the use of golden words like excuse me, please, sorry, thank you etc.
- ✓ Ensure the completion and submission of home assignments on time.
- ✓ Inform the school in case of change of address or contact numbers.

## 2. **ACTIVITY PROGRAMME FOR STUDENTS AT THE SCHOOL**

The programme is run by the Enrichment Programme Department and offers a range of activities which change regularly according to academic demand and curriculum requirements. School offers various Co-curricular disciplines like:

- ✓ Music
- ✓ Dance
- ✓ Drawing & Painting
- ✓ Creative Writing
- ✓ Spell Bee
- ✓ Yoga
- ✓ Olympiad
- ✓ Drama
- ✓ Martial Arts & many more activities

## **A) Public Speaking**

In the highly competitive world of today, children need to learn to be better communicators. Introducing them to public speaking from an early age gives them an advantage. Here they learn the art of expressing opinions on a series of topics, so as to tone their oral language skills through diction, voice modulation etc. in addition, other similar activities can also be taken up side by side to make them even better communicators. Some such activities are:

- ✓ Elocution and Extempore
- ✓ Story Telling & Recitation
- ✓ Debates and Declamation

## **B) Art and Craft**

Art and Craft give the children yet another venue to broaden their horizons. Our skilled teachers provide guidance, direction and opportunity in engaging students in a number of fun filled, interesting activities.

## **C) Creative Writing**

As a great writer once said, "Somewhere in the educational scheme there must be encouragement for the dreams and the imagination of youth. His shy fancies should be drawn out of him for the good of his soul". We plan to have our childrens' creative juices flowing by introducing them to the playful world of creative writing. Language teachers will develop a curriculum to help the students to become more proficient writers while having fun and using their imagination.

## **D) Our Green Agenda**

The ISB has been committed to an ambitious environmental agenda and Our commitment to a Greener Campus is a core value - one that is both embedded in our curriculum, and embodied in our organisational practice. One way in which we demonstrate our commitment to that value is through continuous Green Campus improvements, conserve natural resources, and protect greenery at our School.

## **E) Standardized Rules and Regulations of School**

Our school rules and regulations have been established in partnership with the entire school community. We reflect the school community's expectations in terms of acceptable standards of behaviour, dress and personal presentation in the widest sense. Students are expected to follow the school rules at all times when in school premises, classes, attending workshops & presentations, on

the school garden, representing the school, attending a school activity or when clearly associated with the school i.e. when wearing school uniform.

**F) Students have the following responsibilities:**

- ✓ To attend the school regularly.
- ✓ To respect the right of others to learn.
- ✓ To respect their peers and teachers regardless of ethnicity, religion or gender.
- ✓ To respect the property and equipment of the school and others.
- ✓ To carry out reasonable instructions to the best of their ability.
- ✓ To conduct themselves in a courteous and appropriate manner in school and in public.
- ✓ To keep the school environment and the local community free from litter.
- ✓ To regularly observe the uniform code of the school.
- ✓ To read all school circulars, notices and bring them to their parents'/guardians' attention.

### **3. EXPECTATION FROM PARENTS**

School is the extended arm of the family and teachers are the guardian of children. Parents are children's first teachers as well as school's crucial partners for nurturing children. Children pick up values from home, friends, school and neighbourhood. Each source contributes significantly in their lives & leaves an indelible impression on their vulnerable minds. Being parents, you can help your child to choose what is right and beneficial for them. They should be taught that if they stand for nothing, they fall for anything it is not doing the things right but doing the right things that really matter.

Don't expect miracles to happen overnight but have the indomitable conviction that together we can make the future of our children and can create an opportunity to live in a better society where are our children will grow up to become honest human beings commanding respect from one & all.

As parents, you understand your child best and are ideally place to share valuable information about your child's interests, needs, daily experiences and progress with respective teachers. Thus, expect teachers to tap on you as an important source of information. **You are required to attend parent-teacher meetings to help teachers create an enriching learning experience for your child.**

**The parent- teacher partnership is an on-going, collaborative effort to ensure that your child receives a quality school education in which child's potential and talents are fully maximized.**

## ABOUT THE INTERNATIONAL SCHOOL OF BOMBAY

As academic program, curricular & co-curricular attitudes have evolved over the time at the school and we have been blessed with a vital, colorful, and superbly talented teaching staff. The teachers today remains devoted to developing open, disciplined minds and to educating young students who must become adults in an increasingly complicated world. All dynamic, stimulating, and passionate teachers make their courses come alive for their students and instill in them the love for learning that is a hallmark of The International School of Bombay's Education. We combine rigorous academic preparation and assessment system with progressive approaches which help students to develop sound work habits and necessary skills so that they can become effective scholars.

School's dedicated administrators and managers contribute their knowledge and expertise to direct and manage many non academic components of the school. An Administrative Council evaluates past and present school policy and operations, in order to help make right decisions for the future of the school. Our staff of capable, hard-working, committed individuals provides a wide array of valuable services to The International School of Bombay and the school proudly acknowledges their importance.

### ABOUT THE SCHOOL DIARY

The school diary is designed to provide essential information to all our parents and students about the important school policies, processes and important dates throughout the school year. Our school diary help all our children to effectively participate in school and increase their happiness scale by being aware of the academic standards, requirements and code of conduct expected from them. The school diary is a very important medium which helps to develop effective Home & School Partnership. Parents are requested to use it as a means of effective communication with teachers.

**Students are required to bring this school diary to school every day. If a student loses the school diary, parents must purchase a new school diary from the school.**



## 1. GENERAL CONDUCT

Students are representatives of our school from leaving home until they return and are thus expected to set themselves a high standard of behaviour both inside and outside the school.

## 2. THE SCHOOL UNIFORM, GROOMING, DRESS & APPEARANCE

School Uniform should be worn tidily and correctly both at the school and between home and school. Proper school uniform must be worn at all times. Shirts / T-Shirts are to be tucked in; socks are to be pulled up.

From Class I onwards both girls and boys are required to wear school lower for Physical Education, Yoga and Dance classes.

During winter season, students are required to wear the school sweater. Other colours and styles are not permitted.

Students are expected to dress and behave in a manner appropriate to the expectations of the school and are required to be neat and clean in their general appearance.

- ✓ **It is compulsory for all the students to wear the ID-card everyday along with the uniform.**
- ✓ **No visible Jewellery is to be worn. Jewellery of religious or cultural significance may be worn but must be covered at all times.**
- ✓ **Students are not permitted to wear expensive jewellery, watches, wristbands or similar accessories. Girls may only wear one pair of earrings.**
- ✓ **Please avoid piercings in particular, clear plastic studs, or otherwise, used to maintain the piercing, are not allowed. Students are not permitted to come to the school with any make-up including nail polish and henna applied.**
- ✓ **Make-up must not be worn. Students should avoid to have visible tattoos.**
- ✓ **A student's hair must be kept clean and tidy at all times. Hair should not be touching the shirt collar and should be off the face. The fringe when straightened /combed down must not hang in the eyes. The colour must be the student's own natural colour; no dye nor highlights are allowed.**
- ✓ **Girls with hair longer than shoulder length should have their hair plaited or tied neatly. Boys should have their hair cut short.**
- ✓ **Students must wear black shoes that should be polished and are suitable for multiple use. These should not have any decorative features. The school prescribes plain navy blue socks of at least two inches length above the ankles without motif for all students.**

### 3. CELEBRATIONS:

#### A) Birthday Celebrations

The school recognises that birthdays are special occasions for students and parents. Chocolates, candies, lollipops or toffees may be distributed and Parents are requested not to send any fancy invitation cards, cake or take away presents/gifts for students or teachers.

**On the birthdays, students may wear decent colourful clothes only upto class V.**

#### B) Festival Celebrations

The school celebrates various festivals throughout the year. We believe that festivals bring to life the varied cultures of different segments of society and are occasions for celebration and joy.

**Special Days for Non-Uniform:** When participating in any activity, festival celebration, social function or any formal event at the school, students are required to dress appropriately and follow the guidelines set by the school through circulars. **Also please note that bare shoulders, short dresses, distressed clothing, flip-flops and beach wear are not acceptable. They have to carry set of school uniform too.**

### 4. THE FOLLOWING MATERIALS ARE NOT TO BE BROUGHT IN THE SCHOOL PREMISES:-

- ✓ Tobacco, alcohol, illegal drugs, narcotic substances, or drugs in any form;
- ✓ Cigarettes or tobacco, illegal chemicals;
- ✓ Knives or other weapons, including BB guns;
- ✓ Matchbox/lighters/explosive or dangerous material;
- ✓ Pornographic or any other offensive material;
- ✓ Cameras;
- ✓ Skateboards or scooters or similar;
- ✓ Expensive bicycles or bicycle accessories or any other costly equipment;
- ✓ Mobile Phones;
- ✓ Devices (Laptops / Notebooks / Tablets)
- ✓ Plastic Water Bottles
- ✓ Mobile phones are confiscated, will be only returned at end of the session, not before in any case.

Also please note that students must not bring dangerous, disruptive or anti-social implements such as catapults, explosives, laser pens, guns, knives, etc., to the school. **The school follows 'zero tolerance' policy with respect to possession of such implements by student in school. Violation of this policy will be subjected to severe disciplinary action, which may include expulsion from the School.**

## **5. THE FOLLOWING ARE STRICTLY FORBIDDEN ON SCHOOL PROPERTY WHEN STUDENTS ARE UNDER SCHOOL DISCIPLINE OR ATTENDING A SCHOOL FUNCTION:**

Distribution of literature or any form of written matter (without the prior permission of the Principal).

## **6. CYBER SAFETY**

There are times when inappropriate use of social media is brought to our attention. Students are expected to read the school's Cyber Safety Agreement and abide by the conditions contained in the agreement. Students are not allowed to bring electronic/digital music or game players to the school.

## **7. BULLYING**

Any form of verbal or physical, or any means of bullying or victimisation is strictly forbidden in school premises and school transport.

## **8. LITTER**

It is the responsibility of every student in the school to ensure that the school is free from litter. Students are also encouraged to take the responsibility for litter in their immediate vicinity and place any litter in the many bins placed around the school.

## **9 A. LEAVE APPLICATIONS**

Parents, please consider carefully the effect on learning and the consequences of asking for leave during school time. The process of applying for leave is for parents/guardians to write to the Principal or Mother Teacher well in advance, notifying dates and the reason for absence. A doctor's certificate is required for absence due to illness for three or more days.

- ✓ No leaves will be permitted during exams.
- ✓ No early dispersal will be allowed.

## **9 B. STUDENT'S ABSENCE**

If you know your child is going to be absent for any reason, please send a written application with reason of absence message and student's name, form class, contact number. To be absent from school without school permission is a major infringement of school rules. Repeated absence will

warrant more serious penalties like detention or suspension.

## **10. TAGGING AND MARKING OF BELONGINGS**

All articles of clothing, shoes, books, bags and other personal property should be clearly marked with the owner's name. No responsibility can be accepted for losing property or finding lost property should in the first instance report to Student Services.

## **11. GENERAL GUIDELINES**

- All students are expected to contribute to a positive learning atmosphere in the class by cooperating with the teacher, getting work done on time, contributing to discussions, asking questions and avoiding distractions.
- Various types of Chewing gum must not be brought to the school.
- Students are expected to show due courtesy to all, especially those who are physically challenged or are much younger in age, particularly in the use of common facilities.
- Students should not be found indulging in any form of malpractice during any examination/assessment. Violation of any examination regulations is punishable and/ or in some cases, may lead to expulsion from the school.
- Any incident of theft is not allowed & will be subjected to appropriate disciplinary action, which may include expulsion from the school.
- Gambling activities, including playing cards in the school / on buses / on school trips is prohibited. Any student found to be violating this policy will be subjected to severe disciplinary action.
- The school will not tolerate any electronic abuse.
- Students guilty of wilful damage to any property will be punished and charged for any necessary repairs / replacements.
- Every student should inform the Heads about seeing the other students violating the above mentioned rules.
- Eggs & Non Vegetarian food is strictly prohibited in the lunch box.

### Uniform Details for the Academic Year 2023-24

Classes: Nursery, LKG & UKG		
Days: Monday   Wednesday   Thursday		
Uniform	Boys	Girls
T-Shirt	Prescribed Red T-Shirt	Prescribed Red T-Shirt
Shorts/Skirt	Navy Blue Shorts	Navy Blue Skirt with Navy Blue Tights
Accessories	Not Applicable	Black Rubber Band/Hair Band
Winters	Prescribed Black School Sweater & Cap	Prescribed Black School Sweater & Cap

Classes: Nursery, LKG & UKG		
Days: Tuesday   Friday		
Uniform	Boys	Girls
T-Shirt	Prescribed White T-Shirt	Prescribed White T-Shirt
Track Shorts/ Track Pants	Navy Blue Track Shorts/Track Pants	Navy Blue Track Shorts/Track Pants
Accessories	Not Applicable	White Rubber Band/Hair Band
Winters	Prescribed Black School Sweater & Cap	Prescribed Black School Sweater & Cap

## Uniform Details for the Academic Year 2023-24

Classes: I to XI		
Days: Monday   Wednesday   Thursday   Saturday		
Uniform	Boys	Girls
Shirt	Prescribed Blue Checks Shirt	Prescribed Blue Checks Shirt
Trouser/Shorts/Skirt	Prescribed Navy Blue Trouser/Shorts	Prescribed Navy Blue Skirt with Navy Blue Tights (Knee Length)
Shoes	Plain Black School Shoes	Plain Black School Shoes
Socks	Navy Blue Socks	Navy Blue Socks
Accessories	Not Applicable	Black Rubber Band/Hair Band
Winters (Classes I to III)	Prescribed Black School Sweater & Cap	Prescribed Black School Sweater & Scarf
Winters (Classes IV to XI)	Prescribed Navy Blue School Blazer & Cap	Prescribed Navy Blue School Blazer

Classes: I to XI		
Days: Tuesday   Friday		
Uniform	Boys	Girls
T-Shirt	Prescribed White T-Shirt	Prescribed White T-Shirt
Track Shorts (Classes I & II)	Navy Blue Track Shorts	Navy Blue Track Shorts
Track Pants (Classes III to XI)	Navy Blue Track Pants	Navy Blue Track Pants
Shoes	Plain Black School Shoes	Plain Black School Shoes
Socks	Navy Blue Socks	Navy Blue Socks
Accessories	Not Applicable	White Rubber Band/Hair Band
Winters (Classes I to III)	Prescribed Black School Sweater & Cap	Prescribed Black School Sweater & Scarf
Winters (Classes IV to XI)	Prescribed Navy Blue School Blazer & Cap	Prescribed Navy Blue School Blazer



**APRIL 2023**

MON	TUE	WED	THU	FRI	SAT	SUN
					1	2
3	4	5	6	7 WORLD HEALTH DAY	8	9
10	11	12	13	14	15	16
17	18 WORLD HERITAGE DAY	19	20	21	22	23
24	25	26	27	28	29	30



MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				





# JUNE 2023

MON	TUE	WED	THU	FRI	SAT	SUN
			1	2	3	4
5 WORLD ENVIRONMENT DAY	6	7	8	9	10	11
12	13	14	15	16	17	18
19 FATHER'S DAY	20	21 INTERNATIONAL YOGA DAY	22	23	24	25
26	27	28	29	30		



MON	TUE	WED	THU	FRI	SAT	SUN
31					1 DOCTOR'S DAY	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26 KARGIL VICTORY DAY	27	28	29	30



AUGUST 2023

MON	TUE	WED	THU	FRI	SAT	SUN
	1	2	3	4	5	6
7	8	9	10	11	INTERNATIONAL YOUTH DAY 12 SANSKRIT DAY	13
14	15	16	17	18	19 PHOTOGRAPHY DAY	20
21	22	23	24	25	26	27
28	29 NATIONAL SPORTS DAY	30	31			



SEPTEMBER 2023

MON	TUE	WED	THU	FRI	SAT	SUN
				1	2	3
4	5	6	7	8 INTERNATIONAL LITERACY DAY	9	10
11	12	13	14 HINDI DIWAS	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29 WORLD HEART DAY	30	



OCTOBER 2023

MON	TUE	WED	THU	FRI	SAT	SUN
30	31					1
2	3 WORLD NATURE DAY	4	5	6	7	8
9	10	11 INTERNATIONAL GIRL CHILD DAY	12	13	14	15
16 WORLD FOOD DAY	17	18	19	20	21	22
23	24	25	26	27	28	29



MON	TUE	WED	THU	FRI	SAT	SUN
		1	2	3	4	5
6	7 CANCER AWARENESS DAY	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			





# DECEMBER 2023

MON	TUE	WED	THU	FRI	SAT	SUN
				1	2	3
4	5	6	7 ARMED FORCES FLAG DAY	8	9	10
11	12	13	14 WORLD ENERGY CONSERVATION DAY	15	16 VIJAY DIWAS	17
18	19	20	21	22 NATIONAL MATHEMATICS DAY	23	24
25	26	27	28	29	30	31



MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10 WORLD PEACE DAY	11	12 SWAMI VIVEKANANDA JAYANTI	13 LOHRI	14
15	16	17	18	19	20	21
22	23 NETA JI SUBHASH BOSE JAYANTI	24	25 INDIAN TOURISM DAY	26	27	28
29	30	31				





FEBRUARY 2024

MON	TUE	WED	THU	FRI	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28 NATIONAL SCIENCE DAY	29			



MARCH 2024

MON	TUE	WED	THU	FRI	SAT	SUN
				1	2	3
4	5	6	7	8 INTERNATIONAL WOMEN'S DAY	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## LIST OF HOLIDAYS FOR ACADEMIC YEAR 2023-24

S.No.	Occasion	Day	Date
1	Ram Navami	Thursday	30 March 2023
2	Mahavir Jayanti	Tuesday	4 April 2023
3	Good Friday	Friday	7 April 2023
4	Ambedkar Jayanti /Baisakhi	Friday	14 April 2023
5	Id-UI-Fitr	Saturday	22 April 2023
6	Buddha Purnima	Friday	5 May 2023
7	Id-UI- Zuha	Thursday	29 June 2023
8	Muharram	Saturday	29 July 2023
9	Independence Day	Tuesday	15 August 2023
10	Raksha Bandhan	Wednesday	30 August 2023
11	Janmashtami	Thursday	7 September 2023
12	Ganesh Chaturthi	Tuesday	19 September 2023
13	Anant Chaturdashi	Thursday	28 September 2023
14	Id-UI-Milad	Friday	29 September 2023
15	Gandhi Jayanti	Monday	2 October 2023
16	Sarvapitra Amavasya	Saturday	14 October 2023
17	Durga Ashtami	Sunday	22 October 2023
18	Durga Navami	Monday	23 October 2023
19	Vijaya Dashami (Dusshera)	Tuesday	24 October 2023
20	Basi Dusshera	Wednesday	25 October 2023
21	Birsa Munda Jayanti	Wednesday	15 November 2023
22	Gurunank Jayanti	Monday	27 November 2023

...continued on next page

## LIST OF HOLIDAYS FOR ACADEMIC YEAR 2023-24

S.No.	Occasion	Day	Date
23	Christmas	Monday	25 December 2023
24	Makar Sankranti	Monday	15 January 2024
25	Republic Day	Friday	26 January 2024
26	Mahashivratri	Friday	8 March 2024
27	Holi	Monday	25 March 2024
28	Good Friday	Friday	29 March 2024
29	Rang Panchami	Saturday	30 March 2024

*\* Dates may change for these occasions.*

### Vacation for the Academic Year 2023-24

**Diwali Break : 10 November 2023 to 15 November 2023**

**Winter Break : 25 December 2023 to 1 January 2024**

**Kindly Note:** Parents can come and meet with prior appointment with the class teacher.  
Timing to meet 1:00 PM to 2:00 PM (Alternate Days)

## LIST OF IMPORTANT DAYS FOR SPECIAL ASSEMBLY

S.No.	Month	Date	Day
1	April	7 April 2023	World Health Day
		18 April 2023	World Heritage Day
2	June	5 June 2023	World Environment Day
		19 June 2023	Father's Day
		21 June 2023	International Yoga Day
3	July	7 July 2023	Doctor's Day
		26 July 2023	Kargil Victory Day
4	August	12 August 2023	Sanskrit Day (May vary as per Hindu Calendar)
		19 August 2023	Photography Day
		29 August 2023	National Sports Day
5	September	8 September 2023	International Literacy Day
		14 September 2023	Hindi Diwas
		29 September 2023	World Heart Day
6	October	3 October 2023	World Nature Day
		11 October 2023	International Girl Child Day
		16 October 2023	World Food Day
7	November	7 November 2023	Cancer Awareness Day
8	December	7 December 2023	Armed Forces Flag Day
		14 December 2023	World Energy Conservation Day
		16 December 2023	Vijay Diwas
		22 December 2023	National Mathematics Day
9	January	10 January 2024	World Peace Day
		12 January 2024	Swami Vivekananda Jayanti
		23 January 2024	Neta Ji Subhash Chandra Bose Jayanti
		25 January 2024	Indian Tourism Day
10	Feburary	28 Feburary 2024	National Science Day
11	March	8 March 2024	International Women's Day

## EXAMINATION DETAILS FOR THE SESSION 2023-24

S.No.	Month	Details	Event
1	July	Periodic I	I to X
2	September	Term I (Half Yearly Assessment)	Nur to XI
3	December	Periodic II	I to XI
4	February	Term II (Yearly Assessment)	I to XI
5	March	Result Declaration	As per the dates declared by the school administration
6	December January	Pre-Board I Pre-Board II	X
7	New Session	March	For All classes

## PARENTS TEACHER MEETING FOR ACADEMIC SESSION 2023-24

S.No.	Month	Event
1	August	All Classes
2	September	All Classes
3	January	All Classes
4	February	For classes IX and X
5	March (FINAL RESULT)	All Classes

**Kindly Note:** The above dates may subject to change as per the school's requirement

## IMPORTANT EVENTS OF THE SCHOOL

S.No.	Month	Event
1	July	Grandparents' Day (for Classes Nursery to II)
2	August	Independence Day
3	September	Janmashtami
4	September	Teacher's Day
5	October	Ganesh Chaturthi
6	October	Navratri Celebration
7	November	Children's Day/ School Fair
8	January	Republic Day
9	January	Sports Day (Tentative)
10	February	Graduation Ceremony (Upper KG and Class II)

## NURSERY, LKG & UKG

S.No.	Month	Detail of the Activity
1	April	Splash Pool Party
2	July	Palm Printing
		Green Colour Day
3	August	Pre Independence Day
		Rakhi Celebration
4	September	Janmashtami Celebration
		Hindi Diwas (Rhyme & Story Telling Competition)
		Ganesh Chaturthi Celebration
5	October	Pajama party
		Blue Colour Day
		Hygiene Day
		Navratri Celebration
6	November	Yellow Colour Day
		Diwali Celebration
		Fancy Dress Competition
		Restaurant set-up
7	December	Mock Vegetable Market
		Drawing & Coloring Competition
		Christmas Celebration (Red Colour Day)
8	January	Kite Festival Celebration
		Pre - Republic Day Celebration
9	February	Show & Tell Activity

# IMPORTANT ACTIVITIES & CELEBRATIONS FOR ACADEMIC YEAR 2023-24

## PRIMARY WING

S.No.	Month	Activity	Classes
1	April	English Reading Competition	I to V
2	June July	Father's Day Card making Drawing Competition	I and II III to V
3	August	Spin A Yarn Collage Making (Sports )	I and II III to V
4	September	Janmashtami Celebration Hindi Recitation Competition Hindi Elocution	I and II III to V
5	October	Healthy Snack Making Competition	Classes I to V
6	November	Best out of Waste Competition	Classes I to V
7	December	English Poem Recitation Competition	Classes I to V
8	January	Story Telling Competition JAM session	Classes I and II Classes III to V
9	February	Spell Bee (English)	Classes I to V

## UPPER PRIMARY WING

S.No.	Month	Activity	Classes
1	April	Spell Bee (English)	VI to VIII
2	June	Singing Competition	VI to VIII
3	July	Elocution (English) Competition	VI to VIII
4	August	Elocution (Hindi)	VI to VIII
5	October	Healthy Snack Making (Fireless Cooking)	VI to VIII
6	November	Best out of Waste Competition	VI to VIII
7	January	JAM Session	VI to VIII
8	February	English Calligraphy Competition	VI to VIII

## SECONDARY WING

S.No.	Month	Activity	Classes
1	July	Jam Session	IX,X,XI
2	October	Turn a Coat	IX,X
3	November	Declamation	IX,X
4	December	Ikebana	IX,X



Class \_\_\_\_\_ Student's Name \_\_\_\_\_

### Periodic Assessment-I

Date	Subject	Grade of Periodic Assessment-I

\_\_\_\_\_  
Mother Teacher's Signature

\_\_\_\_\_  
Parent's Signature

### Periodic Assessment-II

Date	Subject	Grade of Periodic Assessment-II

\_\_\_\_\_  
Mother Teacher's Signature

\_\_\_\_\_  
Parent's Signature

PAGE FOR HOME ASSIGNMENT

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Date	Highlights	Parent's Signature	Teacher's Signature

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Date	Highlights	Parent's Signature	Teacher's Signature

Date	Highlights	Parent's Signature	Teacher's Signature

Date	Highlights	Parent's Signature	Teacher's Signature



## STUDENT'S LEAVE & ABSENCE RECORD

[illegible]

[illegible]

## STUDENT'S LATE ARRIVAL RECORD

110

PARTICIPATION PROFILE

S.No.	Date of Event	Curricular & Co-Curricular Activities	Teacher's Signature	Parent's Signature

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CLASS TIME TABLE

Time Table for _____							
		Assembly & Attendance					
Time Day		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Time Table for _____							
		Assembly & Attendance					
Time Day		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

MY ASPIRATION  
FOR THIS SESSION

